

# Executive Committee

10 June 2009

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## Notice of Decisions

### Present:

Councillor Carole Gandy (Chair), Councillor Michael Braley (Vice-Chair) and Councillors P Anderson, J Brunner, B Clayton, W Hartnett, N Hicks, C MacMillan and M Shurmer

### Also Present

M Collins (Vice-Chair – Standards Committee)

### Officers:

K Dicks, R Griffin, S Hanley, A Heighway, T Kristunas, A Marklew, S Mullins, Jackie Smith, J Staniland and L Tompkin

### Committee Services Officer:

D Sunman

#### 1. APOLOGIES

There were no apologies for absence.

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 3. LEADER'S ANNOUNCEMENTS

The following items of business, scheduled on the Forward Plan to be dealt with at this meeting, had been re-scheduled to a later meeting:

- Revised Constitutional Model;
- Energy Strategy; and
- Asset Disposal Programme.

The Chair also advised that she had accepted the following matters as Urgent Business:

- Item 7 – Capital Programme – Outturn 2008/09; and
- Item 8 – Consolidated Revenue – Outturn 2008/09.

#### 4. MINUTES

Members noted that the minutes included a correction at Paragraph 300 (1) following publication of the Decision Notice as follows:

*“applications be invited from house owners in the Borough aged 60 or over, living in a Council Tax band A to D property and not in full time employment or in receipt of benefits, to have loft and / or cavity wall insulation installed in their homes free of charge;”*

#### **RESOLVED that**

**Subject to the above correction, the minutes of the meeting held on 20 May 2009 be agreed as a correct record and signed by the Chair.**

#### 5. FUNDING OF VOLUNTARY AND COMMUNITY SECTOR ORGANISATIONS - POLICY

#### **RECOMMENDED that**

- 1) **the policy for funding voluntary and community sector organisations using the Shopping, Investing and Giving framework, attached to the report at Appendix 1, be approved subject to amendments to paragraphs 3.2, and 3.5 as detailed below;**
- 2) **the policy for the award of grants by Redditch Borough Council to voluntary and community sector organisations, attached to the report at Appendix 2, be approved subject to amendments to paragraphs 3.2, 4.3, 6.4, 9.12 and 10.3 as detailed below; and**
- 3) **further work be undertaken on the Council’s relationship with the voluntary and community sector, as recommended by the Third Sector Task and Finish Group, in the manner outlined in paragraphs 5.10 to 5.15 of the report.**

#### Appendix 1

- 3.2 **Shopping** refers to the procurement and contractual arrangements with external providers to deliver services on behalf of the Council that the Council has a statutory duty to provide **or priority areas the Council wishes to invest in.** (The remainder of this paragraph was unaltered.)

- 3.5 The Executive Committee will consider and make a decision on which services and funding mechanisms the Council will seek to provide under the Shopping element of this framework subject to agreement by full Council. **e.g. Advice Services, Waste Management / recycling services.**

## Appendix 2

- 3.2 **Shopping** refers to procurement and contractual arrangements with external providers to deliver services on behalf of the Council and that the Council has a statutory duty to provide **or priority areas the Council wishes to invest in.** *(The remainder of this paragraph was unaltered.)*
- 4.3 The Council will require that all grant awards ~~will~~ support Council objectives. *(The remainder of this paragraph was unaltered.)*
- 6.4 **Full cost recovery will not be considered for any grant awarded projects under £5,000 (small grants).**
- 9.12 Unsuccessful applicants will be offered feedback on the strengths and weaknesses of their application. ~~and will be signposted to appropriate organisations for support with securing funding from alternative sources.~~
- 10.3 *(The following sentence to be added at the end of the paragraph.)\_The length of the bidding process will be proportionate to the type and value of the grant.*

## 6. FINANCIAL MANAGEMENT ACTION PLAN

### RECOMMENDED that

- 1) the Action Plan, as detailed in Appendix 2 to the report, be approved;
- 2) the business planning timetable, as detailed in Appendix 3 to the report , be approved;
- 3) the proposed format for revenue budget monitoring, as detailed in Appendix 4 to the report, be approved;
- 4) any consequential changes to the Constitution arising from the above decisions be made; and

5) reports to Executive Committee to be included in the performance management cycle.

**7. CAPITAL PROGRAMME -OUTTURN 2008/09**

**RESOLVED that**

1) the report be noted; and

**RECOMMENDED that**

2) the reported overspend of £53,000 on Disabled Equipment and Adaptations be met from the Housing Revenue Account.

**8. CONSOLIDATED REVENUE OUTTURN 2008/09**

**RESOLVED that**

the report be noted.

**9. BENEFITS SERVICE IMPROVEMENT PLAN**

**RESOLVED that**

**the Benefits Services Improvement Plan be approved.**

(Officers were asked amend the Action Plan to include contact with Registered Social Landlords (RSLs) in Redditch with a view to negotiating a similar agreement to that concluded with Redditch Co-operative Homes.)

**10. PARTNERSHIP GOVERNANCE FRAMEWORK**

**RECOMMENDED that**

**the draft Partnership Governance Framework and Toolkit set out at Appendix 1 of the report be adopted.**

**11. CCTV - AUDIO AND HELP POINT SCHEME - REVIEW**

**RESOLVED that**

1) the outcome of the review of the Interactive CCTV and the evidence of its effectiveness be noted; and

- 2) the scheme continue with a further review in 12 months time.

**12. SHARED SERVICES BOARD**

**RESOLVED that**

**the minutes of the meeting of the Shared Services Board held on 28 May 2009 be noted.**

**(No decisions were taken.)**

**13. OVERVIEW AND SCRUTINY COMMITTEE**

**RESOLVED that**

**the minutes of the meeting of the Overview and Scrutiny Committee held on 30 April 2009 be received and noted.**

**(No decisions were taken.)**

**14. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS, NEIGHBOURHOOD GROUPS ETC.**

There were no minutes of referrals to this meeting.

**15. ADVISORY PANELS - UPDATE REPORT**

**RESOLVED that**

**the report be noted.**

**16. ACTION MONITORING**

Members note the Action Monitoring Sheet.

(Officers were requested to provide Councillor Hartnett information on employment of agency staff.)